

DATA SEARCH, INC.

Attorney and Closing Information and Fee Package

V3.1 rev 09/07

797 Cromwell Park Drive, Suite A-F
Glen Burnie, Maryland 21061
Title Department
Voice: (888) 870-8432
Fax: (888) 870-8485
Email: closing@data-search.com

WELCOME

We have been servicing the lending community since 1978, and our coverage is national in scope. It is our commitment to continue to get better through training, the development of superior technology, and the building of relationships with our “partners”, those performing services for us, you.

We have contacted you with the possibility of your firm/company, doing closings for us. Depending on the state and the requirements of the same, we could request anything from a Witness Only to a Full Purchase transaction.

In order for us to add you to our ordering system, we need some basic information about your firm/company. The information that is provided to us is confidential and will only be used for the purposes mentioned above.

Some states require that the closing attorney disburse the funds, so we ask that if you conduct business in those states, please provide us with your wire information.

We will ALWAYS contact your office, before assigning a closing to you, to ensure that you can meet the requirements of the lender.

THANK YOU AND WE APPRECIATE THE OPPORTUNITY TO WORK WITH YOU.

DATA SEARCH, INC. people.partners.pioneers

Attorney / Closing Firm Information and Fee Sheet:

Contact Name(s): _____

Firm Name: _____

Address: _____

Federal ID # _____

(For tax purposes only)

Social Sec. # _____

(For tax purposes only)

Email Address: _____

Would you prefer to receive the closing package: Email _____ Fax: _____ Overnight: _____

Phone Numbers:

Cel: _____ Home: _____ Office: _____

Fax: _____ Other: _____ Other: _____

Our fees are as follows:

****Leave the field blank if you do not provide the service**

Witness Only (If applicable) \$ _____ Evening Fee \$ _____

Witness & HUD Prep \$ _____ Saturday Fee \$ _____

Witness, HUD & Disburse \$ _____ Travel Fee (Remote) \$ _____

Purchase \$ _____

Wire Information:

Bank Name: _____

Account Name: _____

Account Number: _____ ABA Number: _____

General Information:

Are you approved with any of the following underwriters? Stewart Title ___ Old Republic ___ TICOR ___

Would you like us to wire your fee to you? _____

Will you travel to the lenders office for a closing? _____ Yes _____ No

We will send you a copy of our title work, prior to the closing. Is this OK with you? _____ Yes _____ No

If Yes then what counties outside of your own, will you travel to?

Notes:

Please fax this to 888.870.8485 or email to closings@data-search.com. Thank you!